

COVID-19 - Return to Practice Guidelines (9th Ed. 01 June 2021)

LifeShield, a Canadian Red Cross Training Partner – www.lifeshield.ca has resumed in-person First Aid & CPR training.

LifeShield continues to abide by all Public Health orders.

Citing section 15 of the [Restated Order # 2 of the Chief Medical Officer of Health Under Section 32 of the Health Protection Act](#): (last updated 21 May 2021)

15.4 No person, business or organization may host a formal in-person meeting or training.

15.4.1 Notwithstanding section 15.4, a business or organization may host a mental health and addictions support group meeting while adhering to the following: (a) a maximum of 10 persons in attendance; and (b) all persons in attendance must adhere to masking and physical distancing requirements of 2 metres (6 feet) set out in this Order.

15.4.2 Notwithstanding section 15.4, a business or organization may carry out meetings and training that are required for safety and essential operation.

After careful evaluation of risks and benefits, we will be re-opening to the public on Thursday 03 June, 2021.

All of our classroom facilities are configured to ensure ≥ 6 ft of spacing between participants.

Though we continue to encourage social distancing where possible, a policy has been drafted (below) for use in situations where this is not possible.

The following points illustrate the procedures that we've implemented to keep us all safer.

Screening of Participants

- All staff and participants will be screened upon arrival.
- 24 hours prior to training, participants will receive an email containing our ***Pre-Course Health Questionnaire***.
- Upon arrival in the classroom, participants will be asked if there have been any changes to their physical health / risk factors since the online questionnaire was completed.

- For those participants who are unable to complete their online questionnaire, a hard-copy will be provided upon arrival in the classroom.
- Participants shall submit to non-contact temperature screening upon arrival.
- Any **one** of the following will render a participant inadmissible:
 - Incomplete health questionnaire
 - Completed questionnaire wherein one or more answers elicit known risk to others
 - Refusal to submit to non contact temperature screening
 - Temperature screening ≥ 38 degrees Celsius
- Should a participant be deemed inadmissible, they will be re-coursed free of charge.

Building Protocols

- All participants are encouraged to bring a face covering. Participants will be provided with a procedural face mask, eye protection and non-latex gloves. All items shall be provided at no additional cost. While masks and gloves are disposable, eye protection shall remain in the facility and will be decontaminated between sessions.
- The wearing of **masks** is mandatory at all times while in our facilities.
- The wearing **masks and gloves** is mandatory in **CLASSROOM** situations where **participants are in physical contact**.
- The wearing of (provided) **eye protection** is optional.
- Staff will indicate clearly where participants should proceed upon entering the training premises. Directional signage or markings on the floor shall be used.
- Staff will control class movement as much as possible. Training rooms with multiple entrances will be designating an entrance and exit flow.
- Easy, visible access to sanitization stations shall be provided near to and within the classroom space.
- Each participant station will be provided with its own designated hand sanitizer bottle and disinfectant wipes.

Skills Requiring Close Proximity to Another Participant

- Mannequins shall be used as often as possible. Meanwhile, certain skills necessitate the use of a fellow human being. These skills include but are not limited to:
 - Rolling a person into the recovery position
 - Conscious adult choking
 - Wound care
 - Splinting
- Per above, First Aid & CPR training inherently requires close proximity when covering certain skills. In situations where students are in **physical contact with one another**, the use of **full PPE is mandatory**. **Full PPE** includes:

- Procedural face mask
- Non-latex gloves
- Eye protection (optional)
- After a hands-on skills confirmation has been completed, the instructor and participants shall remove and dispose of worn gloves and sanitize their hands.
- Public Health guidelines will always take precedence. If directed to do so by Public Health officials, we will cease in-class training anew.

In Class Briefing

- The following points shall henceforth supplement our traditional instructor-led briefing
- Review of hand washing
- Review of physical distancing requirement
- Review of PPE requirements
- Cleaning of reusable tools and equipment used in-class
- Safe disposal of non-reusable tools and equipment used in-class

Use of Equipment

- Each participant workspace will be allocated personal training equipment which is to be used for the duration of a given course. Said equipment is for the exclusive use of the designated individual and will not be shared.
- At the conclusion of a training session all equipment shall be disinfected with the products provided, all of which are Health Canada approved. Cleaning and disinfecting will be overseen by the instructor.
- Take-home reference material will be distributed in electronic format within 24 hours of course completion.

LifeShield Instructor Responsibility

- Our team is appropriately trained with respect prevention of disease transmission and the need for increased diligence amid COVID-19.
- Our team is well versed with respect to our policies and procedures, including those aimed at keeping staff and clients safe.
- We have advised all trainers to avoid all non-essential travel until further notice.
- If an employee was to travel outside of the Atlantic Provinces they would be required to self-quarantine for 14 days upon their arrival back to area and seek approval prior to coming back to work.
- Our team members understand that they need to notify management and stay home if they are sick. If an employee is concerned they have COVID-19 symptoms they may complete the self-assessment tool (<https://when-to-call-about-covid19.novascotia.ca/en>)

Emergency Response Plan

The following actions shall be taken in the event that a student or the trainer becomes sick during the training session.

- All participants will be asked to directly home and to have no physical contact with their family or the public.
- All participants shall be reminded that, to visit <https://when-to-call-about-covid19.novascotia.ca/en> and do a self-assessment before calling 811 for further direction.
- The instructor shall notify management that training was suspended due to concerns of a symptomatic student or trainer.
- The training room and any potentially contaminated equipment shall be placed under restricted access, until the room and equipment can be disinfected.

Conclusion

Safe, effective, learner-centred training remains achievable provided we all exercise continued diligence. I am extremely proud of our team and have the utmost have faith in both staff and participants to move forward amid these challenge times.

Best Regards,

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